

CITY OF YOUNGSTOWN FY 2016-2017 ANNUAL ACTION PLAN

**DRAFT 2nd Program Year
Public Comment
April 15-May 15 2016**

Department of Community Planning and Economic Development

20 W. Federal St, Suite 602

330-742-8830

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

2. Summarize the objectives and outcomes identified in the Plan

The City received 31 applications for funding under the CDBG program totaling \$4.3 million. The FY 16-17 CDBG allocation will be \$3.1 million. Obviously not all projects and programs will be able to be funded. The objective is to fund projects that are closely aligned with meeting the greatest needs and that leverage the greatest amount of other funding. The highest priorities are housing, neighborhood blight removal, infrastructure improvements and crime reduction.

3. Evaluation of past performance

The prior year funding is more than 70% expended and projects are reporting goals and objectives that suggest successful results.

4. Summary of Citizen Participation Process and consultation process

The draft plan is available for citizen input for a 30 day comment period prior to submission to HUD for approval. The plan is due to HUD May 15, 2016 – 45 days prior to the start of the grant period.

5. Summary of public comments

All comments received will become a part of the submission to HUD as well as the cities response to those comments.

6. Summary of comments or views not accepted and the reasons for not accepting them

7. Summary

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
CDBG Administrator	YOUNGSTOWN	Community Planning and Economic Development	
HOME Administrator	YOUNGSTOWN	Community Planning and Economic Development	
ESG Administrator	YOUNGSTOWN	Community Planning and Economic Development	

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	YOUNGSTOWN NEIGHBORHOOD DEVELOPMENT CORPS
	Agency/Group/Organization Type	Housing Planning organization Non-Profit CDC & CHDO Community Development Financial Institution
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	YNDC is a partner organization that administers limited and whole home housing assistance to low income homeowners with CDBG And HOME funds. The organization also serves as a neighborhood planning entity and assists in developing and implementing several ongoing neighborhood level initiatives. YNDC is well positioned to advise on neighborhood housing, infrastructure and other needs.
2	Agency/Group/Organization	YOUNGSTOWN METROPOLITAN HOUSING AUTHORITY
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Needs - Veterans Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	YMHA is the public housing administrator and operates the housing voucher program. Consultation was to address the needs of the housing authority and to explore the implementation of a TBRA program.

3	Agency/Group/Organization	GREATER WARREN YOUNGSTOWN URBAN LEAGUE
	Agency/Group/Organization Type	Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Urban League works with the City Human Relations Commission to conduct a fair housing program and a disadvantaged business assistance and development program. Consultation was to ensure fair housing program resources will be available to effectively administer the program.
4	Agency/Group/Organization	MAHONING COUNTY LEAD PROGRAM
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Mahoning County Lead Program administers a county wide lead-based paint hazard control program. A majority of the need is in the City of Youngstown. Consultation was to ensure resources will be aligned to meet the areas of greatest needs.

Identify any Agency Types not consulted and provide rationale for not consulting

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

- 1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The FY 2016-2017 (July 1, 2016 through June 30, 2017) is the 42nd year of the CDBG program and this is the 2nd year of the FY 2015-2019 5-year Consolidated Plan. The grant award amounts for the FY-2016 will be \$3,189,478 under the CDBG program, \$444,950 under the HOME program and \$290,747 under the ESG program.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	3,189,478	0	0	3,189,478	0	

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	444,950	0	0	444,950	0	

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	290,747	0	0	290,747	0	
Competitive McKinney-Vento Homeless Assistance Act	public - federal	Admin and Planning Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Transitional housing	1,756,659	0	0	1,756,659	0	Federal Continuum of Care homeless grants \$1,756,659 awarded through the FY2015 NOFA.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
General Fund	public - local	Economic Development Public Improvements Public Services Other	1,500,000	0	0	1,500,000	3,000,000	City of Youngstown funds for furthering the goals of public improvements, code enforcement, blight removal, community police, and economic development.
Section 108	public - federal	Acquisition Economic Development	0	0	0	0	0	
Section 8	public - federal	Rental Assistance	0	0	0	0	0	
Other	private	Housing Public Improvements Public Services Services	2,137,390	0	0	2,137,390	0	Private funding being committed to leverage projects that will be funded.
Other	public - federal	Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Transitional housing	0	0	0	0	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

All activities that are requesting CDBG funds are reviewed for other leveraged resources. Over all CDBG funded projects exceed a dollar for dollar match. The HOME program requires a 25% match however the City has a hardship exemption from the match requirements. Even though a HOME match is not required, most HOME projects exceed the 25% HUD required match. ESG projects are reviewed for matching funds as well and exceed 50% matching funds.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Grant Administration	2015	2019	Grant Admin	CITY OF YOUNGSTOWN	Grant Administration	CDBG: \$592,300	Other: 1 Other
2	Repayment of 108 loans	2015	2019	Affordable Housing Non-Housing Community Development	CITY OF YOUNGSTOWN	Repayment of Section 108 Loans	CDBG: \$238,042	Other: 1 Other
3	Assist in Public Facility Improvements	2015	2019	Non-Housing Community Development	CITY OF YOUNGSTOWN	Street Improvements	CDBG: \$1,245,000 General Fund: \$750,000 Local Foundations: \$25,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 60000 Persons Assisted
4	Reduce Crime	2015	2019	Non-Housing Community Development	CITY OF YOUNGSTOWN		CDBG: \$175,000	Public service activities for Low/Moderate Income Housing Benefit: 50000 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Assist Public Service Providers	2015	2019	Non-Housing Community Development	CITY OF YOUNGSTOWN	Public Service	CDBG: \$291,000 Local Foundations: \$980,976	Public service activities for Low/Moderate Income Housing Benefit: 2500 Households Assisted
6	Improve Housing Stability	2015	2019	Affordable Housing Market Rate Housing	CITY OF YOUNGSTOWN	Housing	CDBG: \$595,000 HOME: \$444,950 Local Foundations: \$489,700	Homeowner Housing Added: 2 Household Housing Unit Homeowner Housing Rehabilitated: 250 Household Housing Unit
7	Reduce the number of homeless	2015	2019	Homeless	CITY OF YOUNGSTOWN	Homeless	HESG: \$290,747	Homelessness Prevention: 100 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Grant Administration
	Goal Description	Administration of CDBG grant. Maximum amount allowed is 20% of total grant allocation.
2	Goal Name	Repayment of 108 loans
	Goal Description	Required repayment of principle and interest of HUD Section 108 loans.

3	Goal Name	Assist in Public Facility Improvements
	Goal Description	Citywide neighborhood street improvement projects, Fire safety equipment lease payments, and park improvements.
4	Goal Name	Reduce Crime
	Goal Description	Funding for continuation of community police program.
5	Goal Name	Assist Public Service Providers
	Goal Description	Assistance for community service provider programs to benefit low-income youth, elderly and special needs.
6	Goal Name	Improve Housing Stability
	Goal Description	
7	Goal Name	Reduce the number of homeless
	Goal Description	

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

AP-35 Projects – 91.220(d)

Introduction

The City of Youngstown Five Year Consolidate Plan (FY2015-FY2019) identifies housing and community development priorities under which the specific U.S. Department of Housing and Urban Development (HUD) objectives and outcomes will be met. The FY2016-2017 annual action plan is the 2nd year of implementation of the 5-year plan.

#	Project Name
3	Section 108 Debt Repayment
4	Administration
5	Housing

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	Project Name	Section 108 Debt Repayment
	Target Area	
	Goals Supported	Repayment of 108 loans
	Needs Addressed	Repayment of Section 108 Loans
	Funding	:
	Description	Repayment of principle and interest due on B95-MC39-0023 and M98-MC-39-0023A
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Final payment of B95-MC-39-0023 (Youngstown Mlni-Loan) \$184,032 and repayment of B98-MC-39-0023A (Housing Rehab) \$54,010. Due 8/1/2016 and 2/1/2017.
	Location Description	
	Planned Activities	
2	Project Name	Administration
	Target Area	CITY OF YOUNGSTOWN
	Goals Supported	Grant Administration
	Needs Addressed	Grant Administration
	Funding	CDBG: \$592,300
	Description	Grant Administration
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	Administration of CDBG grant. Maximum amount allowed is 20% of total grant allocation.
3	Project Name	Housing
	Target Area	
	Goals Supported	Improve Housing Stability
	Needs Addressed	Housing
	Funding	CDBG: \$595,000 HOME: \$444,950
	Description	Limited and whole home housing assistance programs for low income homeowners
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 700 low income homeowners will be provide limited and emergency home repairs and and additional 7 low income homeowners will be provided complete home repair assistance. An additional 2 vacant homes will be acquired and rehabilitated to be sold to income eligible homebuyers.
	Location Description	
	Planned Activities	YNDC will provide limited and whole home repair assistance with CDBG and HOME funds and Interfaith Home Maintenance will provided emergency and limted repair assistance with CDBG funds.

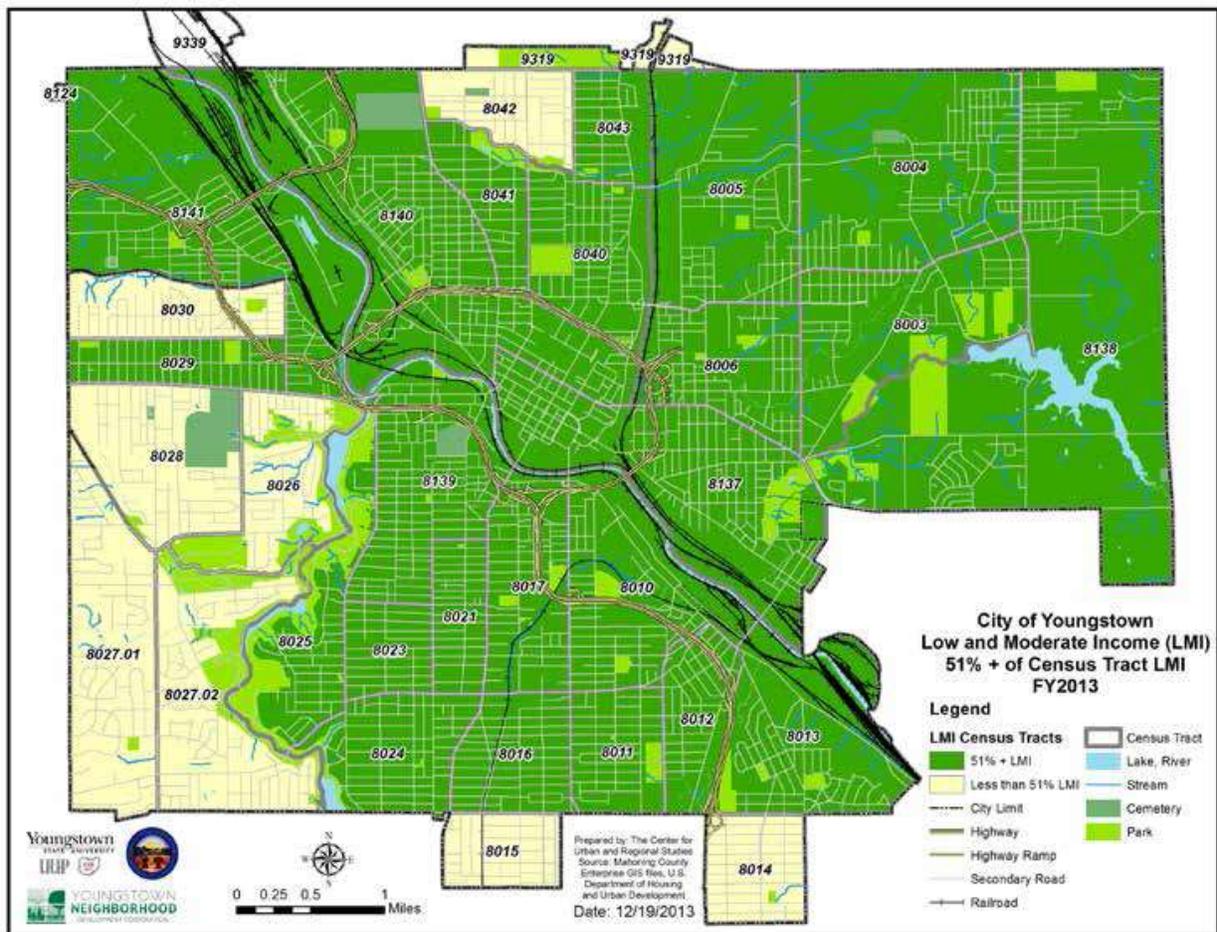
AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Geographic Distribution

Target Area	Percentage of Funds
CITY OF YOUNGSTOWN	100

Table 10 - Geographic Distribution



Rationale for the priorities for allocating investments geographically

The majority of the City of Youngstown Population (63%) is eligible to receive assistance (at or below 80% of the AMI) and the majority of the Census Tracts (23 of 31) are eligible for area benefit (51% or more living at or below 80% AMI). The need for investment is citywide and for that reason the city is designated as the geographic target.

Discussion

Within the City of Youngstown Neighborhood Action Plans were developed for the Garden District Neighborhood, Pleasant Grove, Powerstown, Brownlee Woods, Crandall Park, Rocky Ridge, Lincoln Knolls Neighborhood, Upper Westside Neighborhood, Greater McGuffey Neighborhood and the Wick Park Neighborhood. Each action plan has identified specific benchmarks related to housing and property issues, infrastructure improvements, crime and safety concerns and economic development opportunities. Resources will be strategically allocated to implement the needs identified in the action plans over a five year period. The city is also working to develop urban renewal plans for areas identified as having potential for increased economic development opportunities.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	250
Non-Homeless	60,000
Special-Needs	40
Total	60,290

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	350
Acquisition of Existing Units	2
Total	352

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing – 91.220(h)

Introduction

Actions planned during the next year to address the needs to public housing

The City of Youngstown and Youngstown Metropolitan Housing Authority (YMHA) have had a strong working relationship over the years. YMHA does not have a requested need to be addressed by the FY 2016 Action Plan.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

YMHA offers two Neighborhood Network Centers (NNC) that offer ongoing technology training. The goal of the NNC is to assist residents in acquiring basic skills and increase computer skills. The NNC sites are located in Rockford Village and Arlington Heights. YMHA also has a public housing resident serving on the governing board and has established a resident advisory board made up of interested residents and advocates.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

YMHA is not designated as a troubled PHA.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Sources of funds expected to be available to address homeless needs and to prevent homelessness in the Action Plan are; ESG \$290,747, other federal homeless grants \$1,756,659 awarded through the FY2015 NOFA, and local/private funds of \$100,000. The Rescue Mission of the Mahoning Valley operates an emergency shelter and provides food assistance without federal assistance, operating solely on private donations. The City and CoC are dedicated to reducing and ending homelessness and will continue to address the need through homeless outreach, prevention, rapid re-housing and shelter.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City will provide funding over the next year to address the individuals and families with children at imminent risk of becoming homeless. Homeless referral and prevention programs will work with persons threatened with homelessness. The programs will make referrals for housing and emergency housing repair. The Help Hotline operates a cold weather emergency 211 line to refer homeless and near homeless persons to shelters and includes providing transportation to shelters. The amount of ESG funding dedicated to outreach programs this year is \$5,500 (2% of ESG) and will make over 250 referrals.

Addressing the emergency shelter and transitional housing needs of homeless persons

Emergency shelters are a key to addressing homeless needs. The Rescue Mission of the Mahoning Valley is the main shelter and operates without ESG assistance. ESG funding will be provided to shelters in the amount of \$67,188 (23% of ESG) and are expected to serve 340 clients.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

ESG funding will be provided to a rapid rehousing program that is expected to assist 226 clients. A total of \$109,290 (32% of ESG) will be allocated to rapid re-housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly

funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Homeless prevention programs being funded this year are the Mahoning Valley Dispute Resolution and Catholic Charities, Housing Stability Program. The MV Dispute Resolution provides mediations with landlords and tenants to solve disputed issues and to prevent homelessness through evictions. Catholic Charities offers emergency rental and utility assistance. The goal is for both programs to provide homeless prevention services to over 600 clients. A total of \$89,168 (30% of ESG) will be for homeless prevention activities.

Discussion

One year goals for the number of households to be provided housing through the use of HOPWA for:
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

Public policies and action affecting the approval of sites and other building requirements used in the approval process for the construction of housing can affect the affordability of housing choice. Such policies may include, but are not limited to zoning and building codes, and any referendum process that may be required for governmental approval for the development of housing. Youngstown prepared an Analysis of Impediments to Fair Housing Choices. Through this comprehensive analysis, the city examined public policy in terms of its impact on the provision of fair and affordable housing throughout the city. To ensure consistency with the policies and programs recommended by the Consolidated Plan and to ensure continued compliance with the Fair Housing certification found at 24 CFR 91.225(a)(1), Youngstown submitted its Fair Housing Analysis in 2013 in cooperation with the Northeast Ohio Regional Sustainable Communities Consortium (NEOSCC).

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Actions that will take place during the next year to remove barriers to affordable housing involve continuing to educate realtors, bankers, and the general population as to the Federal, State of Ohio and City of Youngstown fair housing laws in place. The City of Youngstown has a Human Relations Commission and Human Relations Commissioner that will operate a fair housing program. They will conduct educational seminars targeting realtors, bank lending officers and neighborhood organizations. They will also act as the fair housing agency to receive and coordinate investigations of fair housing complaints from citizens. They will also continue to use test subjects to conduct random surveys of rental and for sale properties to determine if fair housing laws are being complied with.

http://www.cityofyoungstownoh.com/city_hall/departments/hrc/hrc.aspx

Discussion

AP-85 Other Actions – 91.220(k)

Introduction

Actions planned to address obstacles to meeting underserved needs

The City is allocating a total of \$410,000 (13%) of CDBG funding to public service agencies that will meet the needs of the underserved in providing health care, re-entry assistance to citizens returning from prison, neighborhood clean-ups, youth programs and neighborhood crime reduction.

Actions planned to foster and maintain affordable housing

The City is allocating a total of \$607,136 (19%) of CDBG funding and \$444,950 of HOME funding (100%) to housing activities that will foster and maintain affordable housing through owner-occupied home repairs, emergency repairs, lead paint abatement and the creation of new housing options.

Actions planned to reduce lead-based paint hazards

The Mahoning County Healthy Homes Program currently administers a lead paint hazard reduction grant and is seeking renewal. Mahoning County offers assistance to ensure lead paint hazards are properly treated in all housing rehab projects funded under this program year and the City will make available to the Mahoning County lead program funding for necessary repairs not eligible under the lead program for projects in the city.

Actions planned to reduce the number of poverty-level families

The city is providing funding assistance for the continuation of a project that anticipates training 40 at-risk youth in life-skills and hands on training for working in a restaurant. The program is modeled after the highly successful “Café Reconcile” in New Orleans.

Actions planned to develop institutional structure

The City will continue to participate in developing institutional structure through the participation in the Mahoning County Continuum of Care, Eastgate Regional Council of Governments, working closely with the Regional Chamber of Commerce, the Western Reserve Port Authority and the Mahoning Rivers Mayors Association. The city also works closely with various neighborhood groups in the implementation of neighborhood

action plans.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue to work with YMHA, and other private housing professionals to ensure housing needs are addressed. Social service agencies will continue to provide needed assistance to families and the City will maintain communication and coordination to ensure their needs are met.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	99.99%

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:
2. A description of the guidelines that will be used for resale or recapture of HOME funds when used

for homebuyer activities as required in 92.254, is as follows:

All HOME program funded activities shall have a monitored affordability period by means of deed restrictions placed on the property.

Where HOME funded activities provide a direct benefit to a homeowner, the restrictions will be in the form of a recapture policy. The recapture policy will be in effect for a time frame equal to the period of affordability as described by the HOME program regulations. The form of recapture to be used shall be “reduction during the affordability period (forgiveness).” In the event of the property changing title during the required affordability period, a pro-rata amount tied to the length of time remaining on the affordability period shall be recaptured from the net-proceeds. If the net-proceeds are insufficient any remaining net proceeds following payment of the first mortgage shall be retained. There shall also be provision to have the right of first refusal to buy out the first mortgage from a primary lender in the event of foreclosure.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Where HOME funded activities provide a development subsidy, the restrictions will be in the form of a resale restrictions policy. The resale restrictions policy will be in effect for a time frame equal to the period of affordability as described by the HOME program regulations. The policy will require a dwelling unit to be continually owned and occupied by an income eligible family by way of deed restrictions placed on the resale of said property. In the event the property changes ownership during the required affordability period, the purchaser will have to meet the income eligibility guidelines to qualify under the HOME program and agree to occupy the dwelling unit for the remainder of the affordability period.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

There are no plans to refinance existing debt secured by multifamily housing.

Emergency Solutions Grant (ESG)

Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

Written Standards for Providing ESG Assistance:

A) As a sub recipient of the City of Youngstown, we have to meet the requirements they set for us. This has included compliance with the ESG rules (HPRP activities) and setting policies and procedures in place for the program, including following the eligibility requirements in the rules for the clients such as meeting the definition of homeless and imminently at risk for homeless; income requirements; completion of the barrier assessment to check other eligibility issues; budgeting; and setting a service plan. In addition, sub-recipients have to complete quarterly reports; annual reports; jobs reports; and HMIS requirements. Finally documentation requirements must be followed both in case files and in fiscal records.

B) Policies and Procedures are in place as well as a completed HPRP plan, dictating the need to assess for assistance, complete documentation, and to coordinate services with other mainstream resources such as social security, public assistance, benefit bank, food stamps, housing providers and mental health/ substance abuse providers.

C) The policies and procedures for those who receive Rapid Re-housing are to assure that recipients must meet the (new) definition of literal homelessness, including income status and where they are staying. Setting a plan to establish stable housing is essential for the client to be successful in the long run. The emphasis on Rapid Re-housing is essential to end homelessness – finding those clients who are eligible and sustainable is the challenge. Prioritizing the clients is needed – first assessing those in emergency shelter and transitional housing.

D) The standards for the determination of any share by the client receiving rent or utility assistance is to first use the income source, amount and budget of the individual or household. Comparing the income versus the cost out of rent/ utility will determine the amount the clients pays – whether 100% or less. The amount of time needed for assistance and the share is determined by the client situation and how long it will take for them to be self-sufficient and stabilized.

E) The standard for length of time and amount of assistance is determined the same as in the previous standard, using budget, income source and amount and expenses, to determine the needs.

F) The standards for housing relocation services lie with the case managers – when eligibility is set for the program, the case managers screen, assess, and determine the level of the assistance needed, the duration and the type dependent on the assessment. The case managers are

responsible for documentation according to policies and procedures.

The Process for Sub-awards:

- 1) The City of Youngstown determines the sub award recipients – in the application the participation in the Homeless Continuum was requested and the certification by the continuum was received.
 - 2) Performance standards include assisting eligible clients with homeless prevention and rapid re-housing; a data quality report of less than 5%;
 - 3) Other standards requested in this document are the choice of the City of Youngstown
2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The Continuum of Care has developed a centralized assessment system or a coordinated assessment system in accordance with requirements established by HUD, each ESG-funded program or project within the Continuum of Care is required to use the assessment system. The City and all subrecipients are members of the Continuum of Care and will ensure the screening, assessment and referral of program participants are consistent with the written standards adopted. All victim service providers have chosen to use the Continuum of Care's coordinated assessment system.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

Members of the CoC that do not have a conflict of interest reviewed applications for funding and ranked them based on meeting the needs of the homeless population and recommended funding amounts to the City. The City accepted the recommendations of the CoC Committee.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.
5. Describe performance standards for evaluating ESG.

The performance standards for evaluating ESG activities are as follows:

- A) All activities are funded based on specific expected accomplishments (goals) of the annual number of people to be served
- B) All accomplishments are reported in the HMIS and sub grantees are required to report quarterly to the CDA specific accomplishments
- C) The actual accomplishments are measured against the goal to evaluate the effectiveness of the program

Discussion