

BLOCK PARTY APPLICATION PROCESS

Circulate the petition to the residents of the area where the event is to be held. If you are a resident, please include your name on the petition. (see item 3 of the regulations.) **Please note: Only one signature is accepted per household.

Please list addresses of vacant houses/structures, if applicable.

**Mail completed application to: City of Youngstown
Traffic Engineering Division
5th Floor City Hall
26 S. Phelps Street
Youngstown, Ohio 44503**

If approved, you will receive a copy of the application and letter of approval.

Traffic Engineering Department
(330) 742-8815 or (330) 742-8800

BLOCK PARTY PERMIT REGULATIONS

The following is a list of regulations that must be complied with for approval of a Block Party Permit:

1. Main thoroughfares **WILL NOT** be closed for block parties.
2. Time restrictions will be from May 15th to September 15th and between the hours of 12:00 Noon to 9:00 P.M.
3. Permits issued will be limited to three (3) per year per area.
4. A petition shall be signed by three-fourths (3/4) of the residents of the block to be closed, and submitted to the Traffic Engineering Office along with a communication from the Chairperson(s) at least **two (2) weeks** in advance of the scheduled festivity date.
5. In arranging the party, a ten (10) foot lane must be established for Ingress and egress to the non-participating residents and for emergency equipment. **The total roadway width shall not be blocked off.**
6. A copy of the approved application will be submitted to the Councilperson of the affected area.
7. The Chairperson(s) submitting a request for the permit will be responsible for the "Road Closed" signs and barricades, and also cleanup of debris in the affected area. Signs and barricades must be picked up from and returned to the Traffic Sign Shop, 480 Martin Luther King Jr. Blvd., (330-743-1494) during the hours of 8:00 A.M. and 4:00 P.M., Monday thru Friday.
8. The Chairperson(s) shall be responsible for controlling the noise level so as not to disturb the non-participants of the festivity.

Approved: _____

Charles T. Shasho

Deputy Director of Public Works

BLOCK PARTY PERMIT APPLICATION

Section 311.02 – Youngstown Codified Ordinances

Please complete the following application and submit with the signed petition to the City of Youngstown, Traffic Engineering Division, 5th Floor City Hall, 26 S. Phelps Street, Youngstown, Ohio 44503, at least two weeks prior to event.

1. Name of Chairperson: _____

2. Address _____

3. Phone Number: _____

4. Street to be closed: _____

between _____ (Avenue/Street/Road)

and _____ (Avenue/Street/Road)

5. Date: _____

6. Time: From: _____ To _____

7. Number of houses/structures between limits of road closing: _____

COY TRAFFIC ENGINEERING USE ONLY

Sufficient petition submitted with application: YES ___ NO ___

Concurrence as per Section 311.02 of Y.R.C.: YES ___ NO ___

APPROVED: _____

(Traffic Engineering)

(Police Department)

cc: Councilperson
Police Department
Fire Department
Chairperson
Traffic Sign & Signal

